

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
February 15, 2012**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer presided. No Board members were present.

Candace M. Howard, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
PB=Principal Broker
SA-Sales Agent
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Brian Keith Davis
t/a TD&D Unlimited
File Number: 2012-01750
Start Time: 9:06 a.m.
End Time: 9:40 a.m.
NO DECISION MADE

A – Brian Keith Davis
W- Kelly Magee

2. Tommy Shifflet Tile Co., Inc.
File Number: 2012-00965
Start Time: 10:16 a.m.
End Time: 10:45 a.m.
NO DECISION MADE

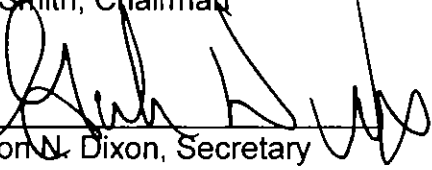
A- Tommy Shifflet

The meeting adjourned at 10:45 a.m.

Board for Contractors

E. L. Middleton, Jr. FSC

Troy Smith, Chairman



Gordon N. Dixon, Secretary

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Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ann-Marie Brigil
Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on February 15, 2012
5. Nature of Personal Interest Affected by Transaction: _____
none

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann Marie Brigil
Signature

2/15/2012
Date